# Kansas State Historical Records Advisory Board (KSHRAB)

## Kansas Digital Access to Historical Records (KDAHR) Regrant Program

## application form – 2016 (proposed)

### Organization

 Name

 Address

 City/ZIP

 FEIN #: DUNS #:

### Project director

Name

Address

 City/ZIP

 Title

 Telephone

 Email

### description of grant project What is the title of your grant project

 Title

 Starting Date Ending Date

Maximum time between start and end dates is 6 months. Start date should be no earlier than May 02, 2016 and end no later than October 31, 2016

### Summary statement

In 250 words or less, briefly summarize the nature and purpose of the project you propose for funding and how it relates to your organization’s mission.

How does your Project focus on Digitization (access to KM), Online finding aids, or Website upgrades?

### funding required for project

Grant Funds Maximum of $2,500 available per grant

Matching Funds 50% Match encouraged (Time, Funds, and Materials)

**Total Cost**

### Authorizing official

**Signature ­­­­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Name Title

Address City/ZIP

Telephone Email

**Send completed application packet to: KSHRAB, c/o Kansas Historical Society, 6425 SW 6th Ave., Topeka, KS 66617 or as .PDF to** **kshrab@kshs.org** **with subject line “KDAHR Grant Application”.**

# Kansas State Historical Records Advisory Board (KSHRAB)

## Kansas Digital Access to Historical Records (KDAHR) Regrant Program

## budget form – 2016 (proposed)

**Complete the Budget Form providing details of how you arrived at the amounts shown. Figures should be given in whole dollar amounts.**

### personnel and salaries

|  |  |  |  |
| --- | --- | --- | --- |
| **Item** | **Grant Funds** | **Cost Sharing** | **TOTAL** |
| Click here to enter text. | $ | $ | $ |
| Click here to enter text. | $ | $ | $ |
| Click here to enter text. | $ | $ | $ |
| Click here to enter text. | $ | $ | $ |
| **Subtotals** | $ | $ | $ |

### Travel expenses

|  |  |  |  |
| --- | --- | --- | --- |
| **Item** | **Grant Funds** | **Cost Sharing** | **TOTAL** |
| Click here to enter text. | $ | $ | $ |
| Click here to enter text. | $ | $ | $ |
| Click here to enter text. | $ | $ | $ |
| Click here to enter text. | $ | $ | $ |
| **Subtotals** | $ | $ | $ |

### consultant fees

|  |  |  |  |
| --- | --- | --- | --- |
| **Item** | **Grant Funds** | **Cost Sharing** | **TOTAL** |
| Click here to enter text. | $ | $ | $ |
| Click here to enter text. | $ | $ | $ |
| Click here to enter text. | $ | $ | $ |
| Click here to enter text. | $ | $ | $ |
| **Subtotals** | $ | $ | $ |

### Supplies

|  |  |  |  |
| --- | --- | --- | --- |
| **Item** | **Grant Funds** | **Cost Sharing** | **TOTAL** |
| Click here to enter text. | $ | $ | $ |
| Click here to enter text. | $ | $ | $ |
| Click here to enter text. | $ | $ | $ |
| **Subtotals** | $ | $ | $ |

### equipment

|  |  |  |  |
| --- | --- | --- | --- |
| **Item** | **Grant Funds** | **Cost Sharing** | **TOTAL** |
| Click here to enter text. | $ | $ | $ |
| Click here to enter text. | $ | $ | $ |
| Click here to enter text. | $ | $ | $ |
| **Subtotals** | $ | $ | $ |

### services

|  |  |  |  |
| --- | --- | --- | --- |
| **Item** | **Grant Funds** | **Cost Sharing** | **TOTAL** |
| Click here to enter text. | $ | $ | $ |
| Click here to enter text. | $ | $ | $ |
| Click here to enter text. | $ | $ | $ |
| **Subtotals** | $ | $ | $ |

### summary budget

|  |  |  |  |
| --- | --- | --- | --- |
| **Item** | **Grant Funds** | **Cost Sharing** | **TOTAL** |
| Personnel and Salaries | $ | $ | $ |
| Travel Expenses | $ | $ | $ |
| Consultant Fees | $ | $ | $ |
| Supplies | $ | $ | $ |
| Equipment | $ | $ | $ |
| Services | $ | $ | $ |
| **TOTALS** | **$** | **$** | **$** |

### total project costs

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Requested Grant Funds** |  | **Cost Sharing** |  | **Total Cost of Project** |
| **$Click here to enter text.** | **+** | **$Click here to enter text.** | **=** | **$Click here to enter text.** |

**Maximum of $2,500**

If you do not receive full funding, will you accept partial funding and still complete the project?

[ ]  Yes

[ ]  No